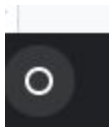


Taking a photo and adding it to an assignment on the **chromebook**

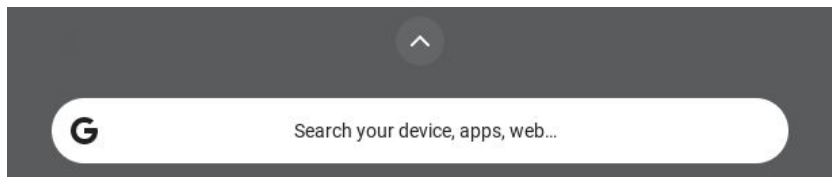


If there is any work that you are struggling to edit online, do your work on paper and take a photo. You can take the photo and add it to your work on your chromebook. Here is how...

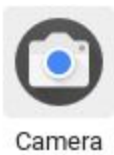
1. Click on this button in the bottom left hand corner.



2. Type in camera to the search bar below.



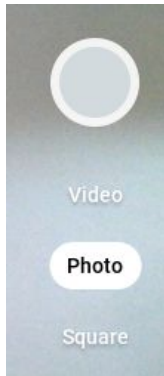
3. Click on camera.



4. Click this button to flip your screen the correct way.



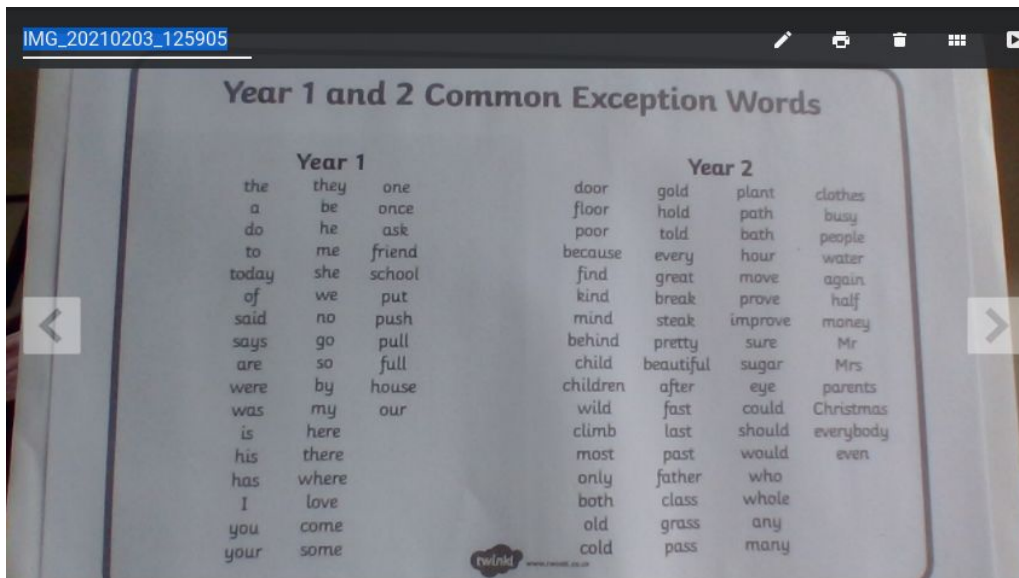
5. Hold your work still and close enough to the screen that you can see it and press the circular button.



6. The circle in the bottom right corner will allow you to see all photos.





7. Click on it to see photos. When you click on the name of the image it allows you to rename it.



TIP - Name it something you can find easily for when you upload. Once you have typed the new name, click anywhere on the photo and it will save automatically.

8. To upload the photo of your work to an assignment you need to find the assignment on 'classwork'.

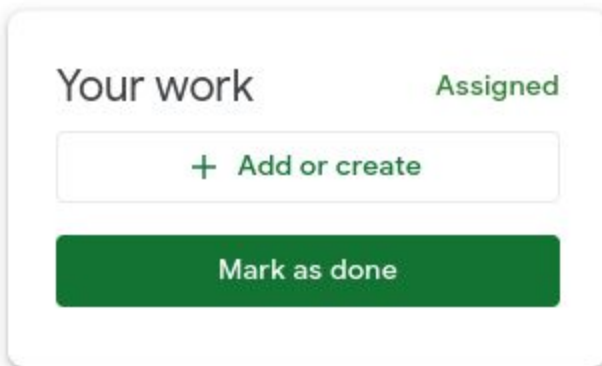
Tuesday 2nd February 2021

 What book did you read today?  3

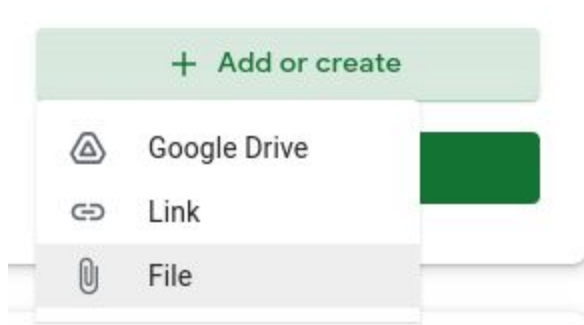
 02.02.21 - Phonics - To spell words containi...

 02.02.21 - Numeracy - Finding 3/4 of a shap...

9. Click on the work you want to upload a photo to and click '+Add or Create'



10. Click file.



11. Go to upload and then browse.

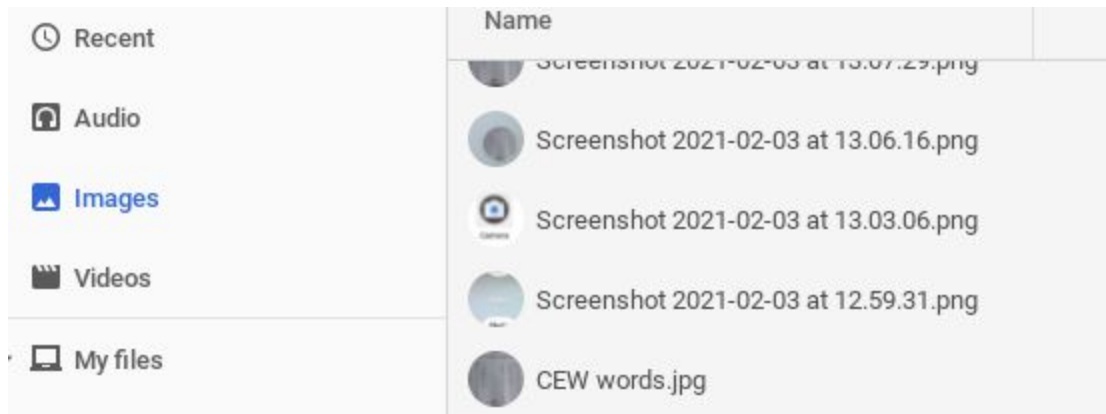
RECENT UPLOAD MY DRIVE STARRED



BROWSE

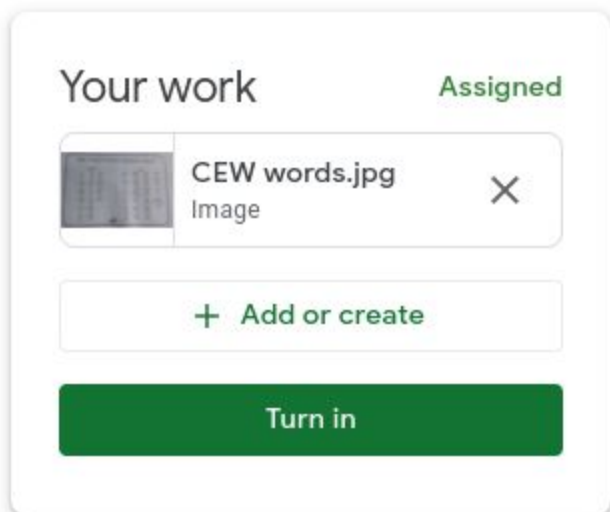
or drag a file here

12. Go to images and then you will find the photo that you renamed for the assignment.

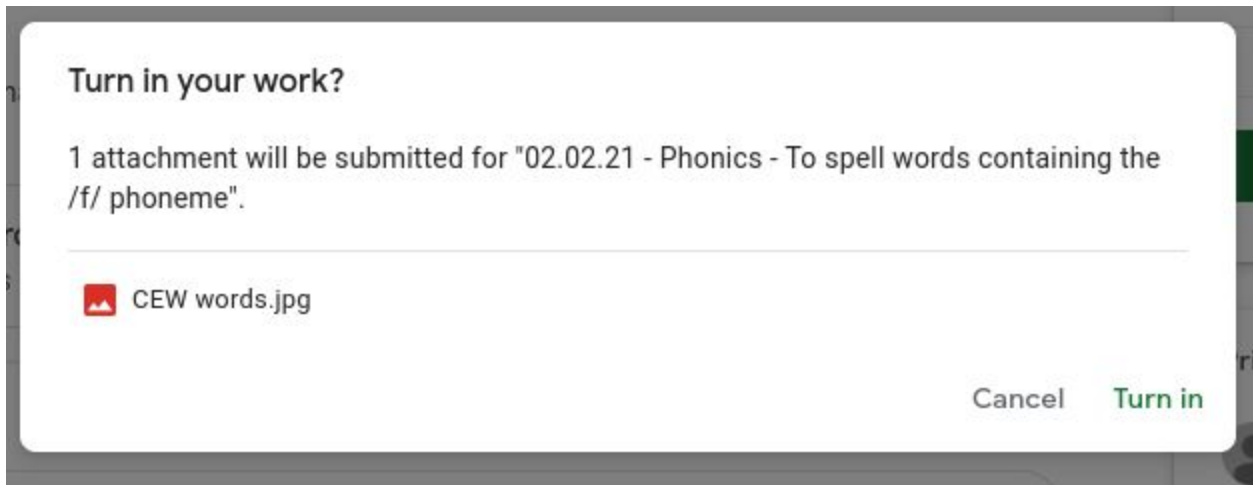


13. Click on the photo you want to upload and press 'open'.

14. The photo will then be there and all you need to do is press 'turn in'.



15. Press 'turn in' again.



16. Your work will then look like this and it means that your teacher can see you have uploaded your photo.

