



GDPR Privacy Notice

Downside Primary School is committed to protecting your privacy when you give us your personal data and that of your child.

We have a Data Protection Officer who makes sure we respect your rights and follow the law. If you have any concerns or questions about how we look after your personal information, please contact the Data Protection Officer at feedback@luton.gov.uk

Data Controller	Downside Primary School, Luton.
Data Protection Officer	Yvonne Salvin Luton Borough Council - feedback@luton.gov.uk
Personal Data	Name; Address; Ethnicity; Gender; Medical details;
Purpose for using it	To support your child's learning and pastoral needs
Lawful basis	<ul style="list-style-type: none"> • To carry out the performance of a public task • Consent for photography, trips and internet access • Special category information (ethnicity/ medical details) are used in the public interest of supporting every child's wellbeing and their specific needs
Who we share it with	<ul style="list-style-type: none"> • Luton Borough Council • Learning platforms (e.g. Education City, Mathletics) • Safeguarding partners / NHS (if needed) • Department for Education • SEN professionals (further consent is gathered)
Why we share it with them	<ul style="list-style-type: none"> • To meet the statutory requirement for monitoring by the DfE. • To provide identification of pupils on learning platforms (Name and DOB only) • Educational support eg SENCO or educational psychologist [if needed] • To safeguard children and provide pastoral care • To enable trips
Any automated decision making	None
Transfer of data to a non-EU country	None
Exercising your rights	<p>You have the right to ask us to amend or delete your data as well as transfer it or limit its use. You also have the right to request a review of an automated decision where you think this is wrong.</p> <p>Each request will be considered individually however, where we are required to keep your data by law we may be unable to action your request. In all circumstances we will explain our decision making in writing to you</p>

If you want more information about how we keep your data safe please see out main privacy statement on our website.