



Do you work in school, want to learn more and progress in your role? Then we have courses for you.

Is it for me?

These qualifications are suitable for anyone who provides direct support for teaching and learning whether permanent or temporary, school based or peripatetic, employed by the local authority or school, working full time, part time or as an established volunteer.

What are the requirements?

- For a Level 2 course you need to be working in school either employed or on a voluntarily basis for a minimum of 9 hours per week which will be confirmed with your employer / placement.
- For a Level 3 course you must be working within the school in a paid role for a minimum of 2 full days a week or equivalent ie 12-15 hours a week.
- You will have to complete an assessment to identify your English and maths levels and attend an Initial Assessment meeting with a teacher.
- To register for a Level 2 course you must be working at Functional Skills Level 2 in English and Functional Skills Level 1 in maths.
- To register for a Level 3 course you must be working at Functional Skills Level 2 in both English and maths.

Courses offered -

Level 2 Certificate in Supporting Teaching and Learning in Schools

This qualification is for those members of the school workforce who directly support the teaching and learning of pupils. The qualification incorporates the units in the Level 2 Award in Support Work in Schools and adds competency based units to reflect the role of those supporting pupils' learning.

Level 3 Certificate in Supporting Teaching and Learning in Schools

This qualification is for those members of the school workforce who directly support the teaching and learning of pupils. The qualification incorporates the units in the Level 3 Award in Supporting Teaching and Learning in Schools. Additional units cover the generic knowledge and skills required to work in a teaching assistant or similar role at Level 3. If you have not already completed Level 2 you will be advised to research to gain the underpinning knowledge.

Level 3 Diploma in Specialist Support for Teaching and Learning in Schools

This qualification is for those members of the school workforce who directly support teaching and learning of pupils in schools in an area that requires specialist knowledge and skills. The qualification incorporates the units in the Level 3 Certificate in Supporting Teaching and Learning in Schools. Additional optional units cover specialisms which may be a feature of the role at Level 3 such as supporting behaviour, emotional and social development needs; gifted and talented; sensory or physical needs; numeracy or literacy support.

Progression

From Level 2 achievement there are opportunities to progress to Level 3 Certificate in Supporting Teaching and Learning in Schools and the Level 3 Diploma in Specialist Support for Teaching and Learning in schools. Successful completion of the Level 3 qualification could lead to progression within employment, including Higher Level Teaching Assistant Status. Learners can use this qualification in order to gain the proof of knowledge, understanding and skills required for employment in this sector.

Course Information

How is the qualification delivered and assessed?

During our courses you will build an e-portfolio of work where you will demonstrate your ability and knowledge. We will set up your e-portfolio account and develop your skills in using it effectively. You will cover topics such as safeguarding, health and safety, child and young person development, behaviour management, legislation and learn the most effective methods to support the class teacher.

Timetabled sessions are held during term time but may include – workshops, taught sessions, tutorials or your teacher / assessor will arrange to visit your workplace to observe you in practice. Assessment visits may carry on after the end of the taught sessions. All portfolios **must** be **completed** by July. The course content will be planned individually to suit the level, experience and working environment.

Day time sessions are held at 2 Dunstable Road, Luton, LU1 1DX (DR), evening sessions are held at Luton Adult Learning, Northwell Drive, Luton LU3 3TL (LM).

Course	Day	Start Date	End Date	No of sessions	Start Time	End Time	Centre	Fee
Study skills (for Thursday classes only)	Thursday	07/09/17	28/09/17	4	09.30	11.30	DR	No fee
	Thursday	07/09/17	28/09/17	4	16.00	18.00	LM	
Level 2 Certificate in Supporting Teaching and Learning in Schools	Tuesday	12/09/17	11/12/17	13	09.30	13.30	DR	£1,400
	Tuesday	09/01/18	24/04/18	13	09.30	13.30	DR	
	Thursday*	05/10/17	14/06/18	15	09.30	11.30	DR	
	*these taught sessions are held every other week with self study expected to be completed during the non attendance week							
Level 3 Certificate in Supporting Teaching and Learning in Schools	Thursday	05/10/17	22/03/18	10	16.00	19.00	LM	£1,400
	Tuesday	12/09/17	11/12/17	13	09.30	13.30	DR	
	Tuesday	09/01/18	24/04/18	13	09.30	13.30	DR	
	Thursday*	12/10/17	21/06/18	15	09.30	11.30	DR	
Level 3 Diploma in Specialist Support for Teaching and Learning in Schools	*these taught sessions are held every other week with self study expected to be completed during the non attendance week							
	Thursday	05/10/17	22/03/18	10	16.00	19.00	LM	£2,200
	Tuesday	12/09/17	06/02/18	18	09.30	13.30	DR	
	Tuesday	20/02/18	10/07/18	18	09.30	13.30	DR	
Thursday*	12/10/17	26/07/18	20	09.30	11.30	DR		
Level 3 Diploma in Specialist Support upgrade (this course is only for those who have completed Level 3 Certificate in Supporting Teaching and Learning in Schools and need the specialist units to achieve the Diploma)	*these taught sessions are held every other week with self study expected to be completed during the non attendance week							
	Thursday	05/10/17	10/05/18	15	16.00	19.00	LM	£800
5 sessions in the workplace to be arranged on an individual basis.								

Please note: Some learners are entitled to have some or all of their course fees remitted, please contact 01582 490033 for details.

Learners on level 3 courses are able to access 19+ Advanced Learning Loans if they are over 19 years of age before the course start date. Please contact our Administration Team on 01582 490033 for more details and seek financial advice from The Money Advice Service on www.moneyadviceservice.org.uk.